

**BOURNEMOUTH, CHRISTCHURCH AND POOLE SHADOW EXECUTIVE
COMMITTEE
15 June 2018**

PRESENT: Councillor Janet Walton, Chairman; Councillor John Beesley, Vice-Chairman; Councillors Philip Broadhead, John Challinor, Blair Crawford, Anne Filer, David Flagg, Mike Greene, Nicola Greene, May Haines, Trish Jamieson, Jane Kelly, Ian Potter, Karen Rampton and Mike White.

ALSO PRESENT: Councillors Elaine Atkinson, Judy Butt, David Brown, Ray Nottage, Marion Pope and David Smith.

The meeting started at 9.32 am.
The meeting finished at 10.20 am.

The publication date for this Record of Decisions is 20 June 2018.

Under Rule 9 of the Overview and Scrutiny Procedure Rules, the deadline for Councillors to 'call-in' decisions decided under 'delegated powers' will expire on 27 June 2018. Decisions will not be carried out until after that date.

Note: To see a copy of the public reports that were considered by the Shadow Executive Committee at this meeting please visit:

<https://bcpshadowauthority.wordpress.com/meetings/>

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Bournemouth, Christchurch and Poole Shadow Executive Committee, 15 June 2018

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Decisions	Reasons for Decision	Alternative options Considered and rejected – if any	Interests disclosed if any
Item 1	1	Public Key Decision: No Call-In to apply: No	Apologies	An apology for absence was received from Councillor Robert Lawton. An apology for absence was also received from Debbie Ward, Chief Executive – Dorset County Council.	To comply with the Shadow Authority's Constitution.	N/A	N/A
Item 2	2	Public Key Decision: No Call-In to apply: No	Declarations of Interests	There were no declarations of any disclosable pecuniary interests or any other interests.	To comply with the Shadow Authority's Constitution.	N/A	N/A
Item 3	3	Public Key Decision: No Call-In to apply: No	Election of Chairman	Councillor May Haines moved, and Councillor Nicola Greene seconded, that:- Councillor Janet Walton be elected Chairman of the Shadow Executive Committee. Note: Councillor Janet Walton expressed her thanks to the Committee for their vote of confidence.	To comply with the Shadow Authority's Constitution.	N/A	N/A
Item 4	4	Public Key Decision: No Call-In to apply: No	Election of Vice-Chairman	Councillor Nicola Greene moved, and Councillor May Haines seconded, that:- Councillor John Beesley be elected Vice-Chairman of the Shadow Executive Committee. Note: Councillor John Beesley expressed his thanks to the Committee for their vote of confidence.	To comply with the Shadow Authority's Constitution.	N/A	N/A

Bournemouth, Christchurch and Poole Shadow Executive Committee, 15 June 2018

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Decisions	Reasons for Decision	Alternative options Considered and rejected – if any	Interests disclosed if any
4				<p>governance arrangements, be approved and adopted.</p> <p>3. That the Programme Director and Officers within the programme team constitute the Central Implementation Team for the purposes of the requirements of the Structural Changes Order, and that the Programme Director be deemed to be the Leader of the Team for the purposes of the Order.</p> <p>4. That the Task and Finish Groups established by the BCP Joint Committee should continue to exist as Working Groups of the Shadow Executive Committee with the same terms of reference as that agreed by the Joint Committee. Membership of these Groups should remain as that agreed by the Joint Committee subject to changes necessary to provide that they consist of executive members, the Chairman of the Committee to agree any changes necessary.</p> <p>Note: Councillors David Flagg and Trish Jamieson requested that their abstention from the decisions taken above, be recorded.</p>			
<p>Item 7</p> <p>Update Report 7</p>	7	<p>Public</p> <p>Key Decision: No</p> <p>Call-In to apply: Yes</p>	Parliamentary Orders	<p>The Shadow Executive Committee agreed:-</p> <p>That the Chairman of the Shadow Executive Committee write to Parliamentary Under-Secretary of State for Local Government on the following local parameters for the harmonisation of Council Tax;</p> <p>a) That 2025/2026 will be the first year a harmonised council tax will be applied (a 6 year harmonisation model).</p>	See update report for reasons.	See update report for any alternative options considered.	None.

Bournemouth, Christchurch and Poole Shadow Executive Committee, 15 June 2018

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Decisions	Reasons for Decision	Alternative options Considered and rejected – if any	Interests disclosed if any
5				<p>b) That no Borough’s Council Tax levels will rise at a rate exceeding the Government’s referendum limits; and</p> <p>c) That the Council Tax levied in Christchurch is frozen until the new harmonised rate is applied.</p> <p>Notes:</p> <p>Councillors David Flagg and Trish Jamieson requested that their dissent from the decisions taken above, be recorded.</p> <p>The Committee received a verbal update from the Interim Monitoring Officer on progress associated with Parliamentary Orders. The continuity of functions from the existing Councils was a key element of this work, such as planning and licensing and the associated policies.</p> <p>For transparency purposes, the Interim Monitoring Officer referred to the tabled documents in respect of Council Tax Harmonisation, including the background report from the Bournemouth, Christchurch and Poole Joint Committee on 16 April 2018. The Interim Chief Finance Officer introduced the documents, which followed the receipt of a request via officers at the Ministry of Housing, Communities and Local Government (MHCLG). The request was that the Chairman of the BCP Shadow Executive Committee writes to the Parliamentary Under-Secretary of State for Local Government setting out the preference for the harmonisation of council tax in the new authority.</p>			

Bournemouth, Christchurch and Poole Shadow Executive Committee, 15 June 2018

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Decisions	Reasons for Decision	Alternative options Considered and rejected – if any	Interests disclosed if any
				<p>A copy of the update report and draft letter is available to view at the following link:-</p> <p>https://bcpsshadowauthority.files.wordpress.com/2018/06/update-report-7.pdf</p>			
<p>Item 8</p> <p>Report 8</p> <p>0</p>	<p>8</p>	<p>Public</p> <p>Key Decision: No</p> <p>Call-In to apply: Yes</p>	<p>Senior Appointment – Chief Executive</p>	<p>The Shadow Executive Committee agreed:-</p> <ol style="list-style-type: none"> 1. That the job description and Role Profile for the role of Chief Executive as set out at appendices 1 and 2, be agreed. 2. That that recruitment process and timetable for the role of Chief Executive as set out at appendix 3, be approved. 3. That the salary range for the recruitment to the role of Chief Executive as set out at paragraph 2.5, be approved. <p>Note:</p> <p>The Shadow Executive Committee received a statement from Councillor Marion Pope on this item. The statement can be viewed in full at the following link:-</p> <p>https://bcpsshadowauthority.files.wordpress.com/2018/06/chief-exec-job.pdf</p> <p>The Chairman highlighted that the statement would be taken into account by the relevant working group of the Committee.</p>	<p>See report for reasons.</p>	<p>See report for any alternative options considered.</p>	<p>The Chief Officers of Dorset Councils present left the room for the duration of this item.</p>

Bournemouth, Christchurch and Poole Shadow Executive Committee, 15 June 2018

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Decisions	Reasons for Decision	Alternative options Considered and rejected – if any	Interests disclosed if any
Item 9	9	Public Key Decision: No Call-In to apply: No	Executive Committee Forward Plan	The Shadow Executive Committee noted that the Forward Plan would be prepared on behalf of the Leader of the Shadow Authority for publication in accordance with the relevant legislation and the Shadow Authority Constitution.	N/A.	None.	N/A.
Item 10	10	Public Key Decision: No Call-In to apply: No	Calendar of Meetings	The Shadow Executive Committee agreed that the Calendar of Meetings be finalised by the Chairman and Vice-Chairman for publication on the Authority's website in due course.			

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SHADOW EXECUTIVE COMMITTEE FORWARD PLAN – 1 JULY 2018 TO 31 MARCH 2019

(PUBLICATION DATE – 6 July 2018)

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
				Inside the Shadow Authority	Outside the Shadow Authority			
Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Non-Key Decision	24 July 2018	Overview & Scrutiny Committee will have an opportunity to consider the update Shadow Authority Interim officers BCP Programme Board	-	N/A – no formal consultation required.	Julian Osgathorpe	No

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
				Inside the Shadow Authority	Outside the Shadow Authority			
Council Tax Discounts and the Local Council Tax Support Scheme (LCTSS)	<p>To approve the 2019/20 Council Tax Discounts for the BCP Unitary Council.</p> <p>To approve the 2019/20 Local Council Tax Support Scheme for consultation.</p>	Key Decision	24 July 2018	<p>Member Working Group</p> <p>Chief Executives</p> <p>Managing Director</p> <p>BCP Programme Board</p>	None	June – July 2018	Adam Richens	No
10 Consolidated Medium Term Financial Plan (MTFP) Update	To consider a report from the Interim Chief Financial Officer for the BCP Unitary Authority.	Key Decision	24 July 2018	<p>Member Working Group</p> <p>Chief Executives</p> <p>Managing Director</p> <p>BCP Programme Board</p>	None	July 2018	Adam Richens	No

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
				Inside the Shadow Authority	Outside the Shadow Authority			
LGR Disaggregation	To approve the report on service disaggregation.	Key Decision	24 July 2018	Scheduled for Overview & Scrutiny Committee 18 th July 2018	The Task & Finish Group for BCP and Dorset Area have approved the report and contents	-	Debbie Ward/Sarah Longdon	No
11 Parliamentary Orders Update	To update the Shadow Executive Committee of progress and timescales in respect of consequential orders relating to local government reorganisation.	Non-Key Decision	24 July 2018	Overview and Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim Officers. Programme Board.	-	N/A – no formal consultation required.	Tanya Coulter	No

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Senior Appointments – Tier 2 Roles	To provide the options and recommendations from the Senior Appointments Task & Finish Group in respect of the structures and process for the Tier 2 roles for the BCP Unitary authority.	Key Decision	24 July 2018	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	Formal consultation with the impacted individuals based on the decisions of the Shadow Executive.	Saskia de Vries	No
12 Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	14 August 2018	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
				Inside the Shadow Authority	Outside the Shadow Authority			
Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	12 September 2018	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No
13 Parliamentary Orders Update	To update the Shadow Executive Committee of progress and timescales in respect of consequential orders relating to local government reorganisation.	Non-Key Decision	12 September 2018	Overview and Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim Officers. Programme Board.	-	N/A – no formal consultation required.	Tanya Coulter	No

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				Inside the Shadow Authority	Outside the Shadow Authority			
Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	17 October 2018	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No
14 Programme Resources – resources for the implementation of Phases 1 and 2 of the LGR Programme for the BCP unitary Authority	To provide the next stage of resource analysis and requirement, following on from the report to the BCP Joint Committee in April 2018	Key Decision	17 October 2018	Overview & Scrutiny Committee will have an opportunity to consider the update Shadow Authority Interim officers BCP Programme Board		N/A – no formal consultation required	Julian Osgathorpe	No

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
				Inside the Shadow Authority	Outside the Shadow Authority			
Consolidated Medium Term Financial Plan (MTFP) Update	To consider a report from the Interim Chief Financial Officer for the BCP Unitary Authority.	Key Decision	17 October 2018	Member Working Group Chief Executives Managing Director BCP Programme Board	None	October 2018	Adam Richens	No
15 Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	7 November 2018	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No

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				Inside the Shadow Authority	Outside the Shadow Authority			
Parliamentary Orders Update	To update the Shadow Executive Committee of progress and timescales in respect of consequential orders relating to local government reorganisation.	Non-Key Decision	7 November 2018	Overview and Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim Officers. Programme Board.	-	N/A – no formal consultation required.	Tanya Coulter	No
16 Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	12 December 2018	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
				Inside the Shadow Authority	Outside the Shadow Authority			
Consolidated Medium Term Financial Plan (MTFP) Update	To consider a report from the Interim Chief Financial Officer for the BCP Unitary Authority.	Key Decision	12 December 2018	Member Working Group Chief Executives Managing Director BCP Programme Board	None	December 2018	Adam Richens	No
17 Local Council Tax Support Scheme (LCTSS) 2019/20	To approve the 2019/20 Local Council Tax Support Scheme.	Key Decision	12 December 2018	Member Working Group Chief Executives Managing Director BCP Programme Board	Public	August – October 2018	Adam Richens	No

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
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Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	15 January 2019	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No
18 Council Tax Taxbase Setting 2019/20 and National Non Domestic Rates (NNDR1) submission	To approve the 2019/20 Council Tax, Taxbase for the BCP Unitary Authority and NNDR1 submission.	Key Decision	15 January 2019	Member Working Group Chief Executives Managing Director BCP Programme Board	None	January 2019	Adam Richens	No
Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	12 February 2019	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No

What is the subject?	What is the issue?	Is this a Key or Non-Key Decision?	When is the decision going to Executive Committee?	Who are the key people/groups to be consulted before the decision is made		When is the consultation period?	Officer writing the report	Is the report likely to be considered in private i.e. it contains confidential or exempt information?
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19 Medium Term Financial Plan (MTFP) 2019-2021 and Budget 2019/20, including Council Tax	To recommend to the Shadow Authority; a) approval of the Medium Term Financial Plan (MTFP) and 2019/20 Budget for the BCP Unitary Authority. b) Approval of the 2019/20 Council Tax to be applied in each of the relevant areas.	Report to Shadow Executive Committee and Shadow Authority	12 February 2019	Member Working Group Chief Executives Managing Director BCP Programme Board	Public, Representatives of Commerce and Industry	January 2019	Adam Richens	No
Programme Update	To update the Shadow Executive Committee of progress and timescales in respect of the adopted programme to implement LGR for the BCP unitary authority.	Key Decision	12 March 2019	Overview & Scrutiny Committee will have an opportunity to consider the update. Shadow Authority Interim officers. BCP Programme Board.	-	N/A – no formal consultation required.	Julian Osgathorpe	No

Representations:

Anyone wishing to make representations about any matter included in this Forward Plan should contact the Democratic Services Section, Town Hall, Bournemouth BH2 6DY. (Tel: 01202 451107 or e-mail: matthew.wisdom@bournemouth.gov.uk) at least 10 working days before the first date shown for its consideration by the Executive Committee.

Copies of Reports:

Anyone wishing to view or obtain a copy of any public report on any of the matters included in this Forward Plan should contact the Democratic Services Section at the address shown above 6 working days before the first date shown for its consideration by the Executive Committee. The reports will also be available to view on the Shadow Authority website by accessing the following link:

<https://bcpshadowauthority.wordpress.com/>